

**NH Fire Prevention Society, Inc
NH Chapter of IAAI, Inc
Annual Business Meeting Minutes
August 12, 2010**

Attendance:

President Richard Wood	Secretary Treasurer Tom Zotti
Director Mitch Cady	Director Jeff Emanuelson
Director Nathaniel Johnson	John Manuele
Leo Leblanc	Marie MacCaffrie
Bob Cummings	Edward White
Jeff DiBartolomeo	Steve Griswold
Rebecca Jalbert	Ronald O'Keefe
Bill Connor	Carl Roediger
Wendy Smigelski	Scott Knowles
Mike DiBaretolomeo	Jeffrey LeDuc
Jeryl Frankenfield	John Powers
Dominick Bellio	Mike DiBaretolomeo
Russ Boland	Will Warnock

Guests:

Marie MacCaffrie, NH State Fire Marshal's Office
Antiliano Estrella, NFPA Public Educators Network Representative

Called to order at 0836.

1. Welcome/Organizational Update
 - a. Treasurers report- Sec./Treasurer Zotti reviewed bank balances as of 6/30/10.
 - i. FPS Account \$26,678.80,
 - ii. IAAI Account \$2268.10
 - iii. Committee of Merit \$500 Donation –by President Wood.
 - b. NH Secretary of State Corporation Status- by President Wood.
 - i. Organization was administratively dissolved in 1996
 - ii. Status was restored July 29, 2010 to Good Standing
 - c. Tax Return- by President Wood.
 - i. Required due to revenue in excess of \$25,000
 - ii. LGC Prepared for us-completed and mailed.
 - d. Non-Profit status 501.c (6)- by President Wood.
 - i. Manchester District Chief Ed O'Reilly huge help with process
 - ii. Case worker recommends for approval, awaiting supervisor approval (since meeting, IRS approval had been received by NHFPS)

2. Bylaws Changes Proposed by Director Jeff Emanuelson, Committee Chair:
Article III NHFPS Bylaws

SECTION 3 – Terms of Office: Officers of this Society shall serve for one year. ~~The president shall serve no more than two terms of office consecutively.~~ Election of officers shall come from the floor with the nominations made thirty (30) days prior to the annual meeting set forth by this committee. Vacancy of office shall be filled until the expired term of office by the voting membership.

Article III NH IAAI Bylaws

SECTION 1 – Eligibility for Office: In order for any member to become eligible for office he/she must have been an active member of the Chapter for at least one (1) year and be a member of the National I.A.A.I. ~~The president may not succeed him/herself more than once.~~

Motion by Scott Knowles, seconded by Will Warnock.. Carried unanimously.

3. Elections: Nominations Committee Chair by Director Emanuelson
- a. Director Nominations. *No nominations from the floor. Committee recommendations moved by Steve Griswold seconded by Mitch Cady. Carried unanimously. See attached list.*
 - b. Executive Board Nominations. *No nominations from the floor. Motion for the Secretary to cast one ballot for the slate of officers proposed by the Nomination Committee. Motion by Scott Knowles, seconded by Wendy Smigelski. Carried unanimously. See attached list.*
4. Committee Reports
- a. Legislative: President Wood.
 - i. HB 1486 Residential Sprinklers
 1. Significant discussion regarding our involvement in this as well as the code adoption process. President Wood answered questions
 - ii. HB 1631 State Fire Code Adoption Process
 - b. Bylaw: Director Emanuelson
 - i. Seeking Members to Review and Update Bylaws
 - c. Membership: Director Cady
 - i. Seeking members to review and update
 - ii. Review Current Fee and make proposal
 - d. Training: by President Wood
 - i. IAAI Expert Witness Program
 - ii. PATC Sponsorship of Courses
 - iii. Over last year
 1. FLSPR Course
 2. Seminar on Site Plan Review
 3. IAAI Expert Witness Course

5. Propose A Public Education Stakeholders Committee: by President Wood.
 - a. Work with NHFMO Public Education Coordinator
 - b. Introduced Mary MacCaffrie, the new Public Education Specialist for the NHFMO.
 - i. Overview of scope of new position
 - c. Work to Provide input on the development and implementation of Public Education/Public Information campaigns in NH.
 - d. ***Members who agreed to participate: Knowles, M. DiBartolomeo, Leduc, Smigelski, White, Cummings.***

6. Nominations/Appointments
 - a. NH FST Commission Appointment: ***Motion by Emanuelson, seconded by Cummings to reappoint Director Mark Tetreault as our FST representative. Carried unanimously.***
 - b. Aubrey G Robinson; nominations requested.
 - c. 1st VP Hoisington Serves as the NHAFC Rep to the BCRB
 - d. President Wood serves as the NHAFC Alternate to the Permissible FW Committee

7. Web Site: is up and running.
 - a. Content needed.
 - b. Events Posting: please submit events and articles for the site.

8. E-Newsletter: please submit information for the newsletter. (Director Cady)
 - a. Content NEEDED
 - b. Goal to increase Communication

9. Events: reviewed by President Wood.
 - a. LGC Conference
 - b. Committee of Merit Awards
 - c. President Wood participating in working group updating state fire code
 - d. Wood, Tetreault, Cady, Lennon, on other NHFPS member on Inspector Visiting Committee

Other Business

Peter Lennon appointed by acclimation as NH CFI Chair.

Comments:

- have made progress getting information out to members.
- We should reach out to the volunteer membership. perhaps by scheduling some meetings at night.

Jeff Leduc moved for the NHFPS to dissolve its relationship with the LGC. Seconded by Will Warnock. Leduc feels the LGC was targeting the fire service by its support and lobbying for changes to the NH Retirement System. Wood said there would be a significant cost to the NHFPS should we move forward with this, and we have to weigh the cost vs. benefit. He

suggested we meet with the LGC to express our concerns and offer input.
Nat Johnson moved to table the motion for not less than 45 days but no more than 90 days while the E-board reviewed the matter and brings forward its findings at a meeting of the membership. Leduc seconded. Motion carried unanimously.

Meeting adjourned at 1000.

Minutes Respectfully Submitted,

Thomas J. Zotti
Secretary/Treasurer

NHFPS Director Nominations

Expires 2013

Fire Marshal Richard Wood, CFEI CBO CFM
Deputy Tom Zotti
Deputy Jeff Emanuelson, CFI
Captain Sean Toomey, FPE

Expires 2012

Nathaniel Johnson, PE CFI
Captain Dominick Bellio, CFEI
Deputy Michael Hoisington
Chief Mark Tetreault, EFO

Expires 2011

Deputy Robert Farley, CFI
Investigator Mitchell Cady, CFI CFPS
Investigator Peter Lennon, CFI CFPS
Forest Ranger Brian Nowell

Executive Board Nominations

Expires 2011

President
1st VP
2nd VP
Secretary/Treasurer

Richard Wood
Mike Hoisington
Mark Tetreault
Tom Zotti