

**NEW HAMPSHIRE FIRE PREVENTION SOCIETY
53 Regional Drive Suite 1
Concord, NH 03301**

Annual Meeting
October 30, 2018
New Hampshire Fire Academy
98 Smokey Bear Blvd., Concord NH 03301

Call to order

At 09:03 President Stephen Gallagher Open the meeting. President Gallagher welcomed everyone thanked them for attending the Annual Meeting.

Moment of Silence.

Pledge of allegiance to the flag.

Introduction of New Members and Guests.

Eighteen members present; John Bates, Sean Donnelly, John Giardiello, Jennifer Govostes, Fred Heinrich, Brian Johnson, Tim Joubert, Brad Ober, Carl Roediger, Sean Toomey, Wayne Whitford, Scott Symonds, Paul St. Cyr, Audrey Cline, Stephen Gallagher, Patrick Howe, Tom Morrison, and Wendy Smigelski.

Reading of Minutes.

The meeting minutes for the 2017 Annual Meeting (10/04/2017), 2017 Dinner Meeting (08/16/2017), and 2018 Membership Meeting (09/12/2018) were posted on the website and approved without reading with one correction to the 2018 Membership Meeting. The minutes were amended to include the year of the meeting.

Financial Report

Secretary Treasure Heinrich reported the 2017 end of year report as well as the 1st and 2nd quarterly financial report for 2018 were posted on the website. The September monthly report was presented. The overall financial condition of the organization is poor. At the current rate of expenses and revenue it is estimated the organization will insolvent in 5 years.

Presentation of Bills

None

Communication

No outside communications

Reports of Committees

By-Law Committee

Director Stanchina not present. Secretary Treasure Heinrich reported By-laws were open in the September 12th Membership Meeting. President Gallagher created a By-Committee with Vice President and Secretary Treasure Heinrich as members. All proposed changes were to be sent to the By-Law Committee. Multiple e-mails and a notice was posted on the website instructing members on how to

submit changes. The current and proposed By-Laws have been posted on the website as well. The proposed changes were highlighted. No additional changes were proposed. President Gallagher made a motion to close the By-Law, seconded by Vice President Roediger. Paul St. Cyr made a motion to amend the By-Laws as proposed, seconded by Wendy Smigelski. All in favor with none opposed, the motion passed.

Membership Committee.

Director Symonds reported he have 143 members, down two from last year. A discussion was held about Life Members. President Gallagher established a Life Membership subcommittee to nominate members and former members as Life Members, the committee reports to Director Symonds.

Legislation Committee

Director Emanuelson was not present. Deputy State Fire Marshal Sean Toomey spoke on the School Safety Task Force that was established by the Governor and produced a report earlier this year. The Report is on the Fire Marshalls website. He also spoke about the process of updating the NFPA 1.

Training Committee

Vice President Stanchina not present. Secretary Treasure Heinrich reported Director Dunton had resigned as a Director and Vice President Stanchina was assigned Training. This year's training consisted of training from; Automatic Fire Alarm Association, Doctor David J. Icove, International Code Council, National Fire Protection Association, Public Safety Training Council, and the National Fire Sprinkler Association.

On November 14th we will be sponsoring the ICC's 2015 IBC Allowable Heights and Areas and 2015 Interior Finishes and Foam Plastic classes. On December 4th we will be sponsoring the AFAA's Basic Fire Alarm Seminar. On December 5th we will be sponsoring the AFAA's Fire Alarm Plan Review.

Communications/ Public Relations.

Director Johnson is working with Cornerstone to improve the website and e-mail list.

NFPA & ICC report.

Director Cutrer was not present. NFPA Northeast Regional Director Robert Duval spoke about current issues and would speak more about NFPA 3000 and NFPA 241 during his presentation.

Fire Commission/ NH Committee of Merit

Director Lennon was not present. A few of the members had attended the pilot of NH Fire Training and Standard's NFPA 1033 program. All of the members that attended were very impressed by the course.

Presidents Report

President Gallagher reported that Director Dunton had moved to North Carolina and as a result resigned from the Board of Directors. He thanked Director Dunton for his hard work and dedication to the organization.

Good and Welfare of the Society

None

Old Business

With the resignation of Director Dunton there is an open Director position that expires December 31st 2019. President Gallagher waves his right to appointment and requests a nomination from the floor. At

the September 12th Membership Meeting President Gallagher established a Nomination Committee with Director Symonds and Secretary Treasure Heinrich as members. Secretary Treasure Heinrich reported that one nomination was received for the position, Paul St. Cyr. There were no additional nominations from the members present. A motion by Director Johnson “to close nominations for the empty position” second by Director Roediger. All in favor with none opposed, the motion passed. A motion by President Gallagher to “elect Paul St. Cyr to the Board of Directors for the vacant term expiring December 31st by a show of hands”, seconded by Director Symonds. All in favor and none opposed, the motion passed. A vote was taken to “elect Paul St. Cyr to the Board of Directors for the vacant term expiring December 31st” was taken with all votes for and none against.

New Business

President Gallagher explained the election process. The step is election of the four Board of Director positions that expire December 31, 2018. The next step is to elect the four officer positions (President, 1st Vice President, Second Vice President, and Secretary Treasure) from the 12 Board of Directors.

Election of Board of Directors

At the September 12th Membership Meeting President Gallagher established a Nomination Committee with Director Symonds and Secretary Treasure Heinrich as members. Secretary Treasure Heinrich reported that they had received five nominations for the four open positions; Mitch Cady, Jason Greene, Patrick Howe, Rebecca Jalbert, and Brian Johnson. There were no additional nominations from the members present. Director St. Cyr made a motion to “to close nominations and conduct a ballot vote” seconded by Vice President Roediger. All in favor with none opposed. President Gallagher instructed Secretary Treasure Heinrich to create one ballot for each member present and establish a Ballot Committee of Wendy Smigelski and Audrey Cline. Wendy Smigelski reported that the 4 members elected to the Board of Directors for the term ending December 31, 2021 where; Rebecca Jalbert, Patrick Howe, Jason Greene and Brian Johnson. President Gallagher expressed his appreciation to Mitch Cady, Peter Cutrer, and Sheryl Nielsen for their years of service and dedication to the organizations.

Election of Officers

President Gallagher opened nominations for the officer positions. President Gallagher nominated Director Symonds for the position of President, seconded by Director Johnson. No other nominations for president were made. , Patrick Howe nominated Director Roediger for the position of 1st Vice President, Second by President Gallagher. No other nominations were made. Director Johnson nominated Director Gallagher to the position of 2nd Vice President, second by Director St, Cyr. No other nominations were made. Director Johnson nominated Director Heinrich to the position of Secretary Treasure, Seconded by Wendy Smigelski. No other nominations were made. President Gallagher made a motion to “to close nominations and conduct a vote by a show of hands” seconded by Vice President Roediger. All in favor with none opposed. A vote was taken to “elect Direct Symonds to President, Director Roediger to 1st Vice President, Director Gallagher to 2nd Vice President and Director Heinrich to Secretary Treasure” was taken with all votes for and none against.

President Gallagher asked Vice President to chair the meeting. President Gallagher discussed an e-mail sent by Cornerstone Association Management’s President Walter Perry on October 11th expressing that “We seem to not be on a productive path for both NHFPS and Cornerstone”. President Gallagher explained the services provided and that some of those service could be provided by another company, broken into different pieces and done by other companies or by members. A motion was made by President Gallagher to “allow the Board of Directors to negotiate with and enter into an agreement with

Cornerstone or any other company or companies to provide service for the organization”, seconded by Director Johnson. All in favor with none apposed.

Director Johnson made a motion “to authorize the Board of Directors to spend up to \$1,000 to secure a location for the traditional end of year party”, the motion was seconded by Director St. Cyr. All in favor with none apposed.

Adjournment

Motion by President Gallagher to “adjourn the meeting”, second by Director St. Cyr. All in favor with none apposed. The meeting ended at 08:59.

Guest Speaker

NFPA Northeast Regional Director Robert Duval